

FACULTY OF ECONOMICS, KHON KAEN UNIVERSITY

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LETTER OF RECOMMENDATION

To the Applicant:

Please complete the first part of this Recommendation Form and give it to a former professor, officer of the institution from where you obtained your undergraduate degree, parish priest, or anyone who knows you well enough. Enclose this Form, duly accomplished, in the self-addressed envelope provided`. Write the recommender’s name and address on the upper left side of the front of the envelope. When you received the sealed envelope with the accomplished Recommendation Form, do not open or break the seal. Include it within your accomplished application for admission.

Type or print:

[ ] Mr.

Name of Applicant [ ] Ms­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last First Middle

Signature of Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To the Recommender:

The Applicant named above has applied for admission to the Faculty of Economics, Khon Kaen University. We would appreciate your objective appraisal of the Applicant’s abilities and potentials for graduate studies. Your evaluation of the Applicant’s intellectual strengths or weaknesses would be particularly helpful to us.

Complete the information below, enclose it in the envelope provided for, seal the envelope, sign across the seal, and return it to the Applicant.

1. How long and in what capacity have you known the Applicant?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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2. What do you consider are the Applicant’s talents and/or strengths?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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3. What do you consider are the Applicant’s weaknesses?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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4. Do you know of any of the personal circumstances or conditions which might affect the applicant’s performance as a student? \_\_\_\_\_\_\_\_\_\_\_\_If yes, please explain\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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5.

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| --- | --- | --- | --- | --- | --- |
|  | Outstanding | Very  Satisfactory | Satisfactory | Needs  Improvement | Poor |
| Professional Maturity |  |  |  |  |  |
| Intellectual Capability |  |  |  |  |  |
| Written Communication Fluency |  |  |  |  |  |
| Oral Communication Fluency |  |  |  |  |  |

6. Please state any additional recommendation you may wish to add about the Applicant.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of Recommender :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Recommender :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Accomplished : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_